

SIR WILLIAM BIRCH EDUCATION TRUST

CRITERIA RELATING TO THE BURSARY AWARD

Bursary Award:

The Trustees will allocate on an annual basis a sum of money for the Sir William Birch Bursary Award. The sum shall be advised on an annual basis but shall generally not exceed the sum of \$6,000.00.

Eligibility:

The Bursary will be open to applications by students who have completed, or are about to complete their secondary education at the following schools:

Pukekohe High School	Onewhero Area School
Wesley College	Te Kauwhata College
Tuakau College	Huntly College
Waiuku College	Ngaruawahia High School
Hauraki Plains College	Thames High School
Coromandel area School	Pukekohe Christian School
Raglan Area School	
Or other students living in the areas served by such schools who intend to embark on further study	

Purpose of Award:

The promotion and encouragement of tertiary education or training for students who have completed their secondary education, including all types of education, study or training towards the attainment of intellectual or artistic or practical or vocational skills and achievements, It should be noted that the attainment of practical skills is regarded as an equally worthy object as education in other spheres.

Selection Criteria:

In making allocations of the Bursary the Selection Committee shall take into account not only the scholastic attainments or other abilities of the students, but also their suitability for further education. The principal emphasis however, will be given to the desirability of selecting a student, who for financial or other reasons would not otherwise have the opportunity or encouragement to undertake tertiary training or education.

Payment of Bursary:

The Bursary shall be paid out to the student over the period which will coincide with the term of the study or training which is to be undertaken. It is anticipated that the normal duration of such term could be three years, in which event the Bursary is likely to be paid at the rate of one third of the total for each year. The Trustees will have discretion to determine the timing of payments having regard to the particular programme of study or training which is approved.

Applications:

The closing date for applications will be advised but is generally the last week in November of each year. **APPLICATIONS IN TRIPLICATE** shall be made in writing to:

The Trustees
Sir William Birch Education Trust
c/- Webb Morice & Partners
PO Box 316
PUKEKOHE 2340

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Applications should in general follow the form attached and be supported if possible by comments from School Principals, Staff Teachers and other interested parties. Details of the applicants' school records will be virtually essential. In view of the specified selection criteria, some information will need to be given about the applicant's family and personal circumstances. This should include:

- Number in family
- Assets and Liabilities
- Income

All information provided will remain confidential to the Selection Committee.

Selection:

The Committee will consider the applications with a view to making its decision and notifying the successful applicant(s) as soon as possible, and hopefully before the end of the Calendar year. The Committee's decision shall be final and shall not be subject to review. It shall not be obligatory for the Committee to award the Bursary if it is considered that no applicants meet the required standard.

Progress Reports:

Sir William Birch and the Trustees wish to maintain an interest in the progress of students who are awarded Bursaries. It is anticipated that the School Principals will likewise maintain such an interest and the Trustees will be seeking at least annual reports from the Principal of the School which supplies a successful applicant. The Trustees should of course be notified immediately the student's course of study or training is terminated.

Suspension of Bursary:

The Trustees may at any time suspend or terminate a Bursary if they are satisfied that the holder of the Bursary is not diligently pursuing the programme of study or training, or for any other reason which the Trustees consider sufficient.

Modification of Rules:

It is the wish of Sir William Birch that the Bursary scheme should be administered for the benefit of the students in a liberal manner, without undue restriction and the Trustees may if they think fit relax or modify the application of any of the Rules in any special circumstances or in order to avoid hardship to any student.